

**ROAD ACCESS POLICY
CERRO GORDO COUNTY, IOWA**

THE FOLLOWING ACCESS POLICY IS HEREBY ADOPTED BY THE BOARD OF SUPERVISORS FOR CERRO GORDO COUNTY SECONDARY ROADS THIS 29TH DAY OF JULY, 1992, AND ALL PREVIOUSLY ADOPTED ACCESS POLICIES ARE HEREBY REPEALED.

A policy prescribing the minimum requirements and procedures for the construction, improvement and relocation of accesses from private property onto Cerro Gordo County Secondary Roads.

BE IT RESOLVED by the Board of Supervisors of Cerro Gordo County, Iowa, that the following policy relating to and prescribing procedures for private landowners to gain ingress and egress to Cerro Gordo County Secondary Roads be adopted as follows:

ARTICLE I

Section I - Authority. Any person wishing to construct, improve or relocate an access to a Cerro Gordo County Secondary Road shall first obtain a permit from the Cerro Gordo County Engineer.

ARTICLE II

Section I - Permit Application. Permit applications may be obtained at the office of the County Engineer. Application must be completed by the applicant and submitted to the Engineer's office not less than seven days prior to desired application approval.

ARTICLE III

Section I - Construction Standards.

1.01 Culvert Size. Minimum culvert size shall be 15". Size and length shall be as specified by the County Engineer.

1.02 Culvert Material. Only new material may be used. Concrete, corrugated metal or plastic pipe shall be as specified in the Iowa Department of Transportation Standard Specifications for Highway and Bridge Construction with the exception that plastic pipe joints may be the gasketed bell and spigot type. Pipe shall be joined using manufacturer approved joining methods.

1.03 Width. Access width shall be no less than 24 feet and no more than 40 feet. The access width shall be 8 feet wider at the public roadway tapering to the specified width at a point 8 feet from the road.

1.04 Surface. All accesses shall be surfaced with a minimum of 2" of 3/4" crushed rock. Accesses shall be surfaced from the roadway to the property line.

1.05 Side Slopes. Side slopes shall be constructed with a slope of 2 horizontal to 1 vertical on gravel secondary roads. On paved secondary roads side slopes shall be constructed with a slope of 6 horizontal to 1 vertical except where a culvert is not required; then a 10 horizontal to 1 vertical slope is required.

1.06 Fill Material. Fill material shall consist of earth capable of supporting vegetation. Rubble such as broken concrete and field stone may not be used. Fill material may be provided, if available, at the discretion of the County Engineer.

1.07 Joint Accesses. Joint accesses shall require mutual consent by permit application of both property owners.

1.08 Access Widening. In addition to the above requirements, the following shall govern when widening existing accesses:

1.08.1 When required, new culvert pipe diameter shall match existing pipe diameter. Proper jointing of existing and new culvert shall be required. Only manufacturer recommended jointing methods shall be allowed.

1.09 Access Removal. When existing accesses are removed the immediate area shall be left in a condition that blends into the surrounding area. Drainage shall be maintained.

Section II - Location.

2.01 Safety. Safety shall be the primary criteria for locating accesses. Site distance shall not be less than that specified in the latest edition of A Policy on Geometric Design of Highways and Streets, 1990, American Association of State Highway and Transportation Officials.

2.02 Number. No field accesses shall be placed at intervals of less than 1000 feet into property under one ownership except when that property is divided by barriers such as rivers and rail lines. Residences under one ownership shall not have accesses at intervals of less than 400 feet. No commercial accesses shall be placed at intervals of less than 600 feet unless approved by the Planning and Zoning Commission. All access locations other than agricultural shall be approved by the Planning and Zoning Commission.

2.03 Property Lines. Unless it is a joint access no access can extend across an adjoining property line or the extension of same property line.

ARTICLE IV

Installation

Section I - Contractor. All work shall be done by a licensed contractor.

Failure on the part of the contractor to comply with the requirements of this policy will be considered sufficient cause to suspend the work and revocation of license.

Section II - Signing. Proper signing shall be supplied and installed by the contractor in accordance with the Manual on Uniform Traffic Control Devices.

ARTICLE V

General

Section I - Costs. The applicant is responsible for all costs with the exception of the following:

On land area equal to or exceeding 160 acres under one ownership and in one tract, the County will provide the culvert pipe for the access, subject to the following conditions:

- 1.) One access to building site.
- 2.) One access to fields for each 160 rods of road frontage. (For general purposes, quarter section with road on two sides will be considered as having 320 rods of frontage despite actual measure.)
- 3.) Maximum free pipe size will be 18 inch diameter. If larger pipe is required, applicant is to pay the difference in pipe cost between 18 inch and the prescribed diameter.
- 4.) Culvert pipe required for access top width in excess of 24 feet is to be paid by applicant.

Section II - Pre-Construction Inspection. The County Engineer or his authorized representative shall inspect the site prior to issuance of the permit to insure the requirements of this ordinance are met.

Section III - Post-Construction Inspection. The applicant shall notify the office of the County Engineer when the work is complete. The Engineer shall inspect the work for compliance with this ordinance.

Section IV - Maintenance. The County shall assume maintenance of the access two years after completion of the work and after an inspection by the County Engineer

certifying that the work is in terms of this ordinance. Maintenance does not include widening or relocating.

Section V - Hold Harmless. Accesses in existence at the time of adoption of this ordinance shall be maintained by the County. Any application made prior to the adoption of its ordinance shall be constructed according to the regulation in effect at the time of application.

Section VI - Ownership. Cerro Gordo County will assume ownership of all accesses within the right-of-way.

Section VII - Non-Compliance. When work is certified by the Engineer to the Contractor as not in compliance with this ordinance, the Contractor will be given written notice of such non-compliance. The Contractor will have 30 days from receipt of notice to bring the work into compliance. After that date the County will have the work done and will use the performance bond to cover to costs thereof.

Section VIII - Appeal. The County Engineer or his designated representative is hereby named the permit officer to administer the terms of this policy. Administrative decisions of pipe size and length, sight distance and other safety factors will be final. Other appeals of administrative decisions may be appealed to the Board of Supervisors in writing at any time or orally at the regularly scheduled Board meeting. Board decisions shall be entered on its proceedings.

Section IX - Repealer. All ordinances, resolutions or parts of ordinances and resolutions in conflict with the provision of its ordinance are hereby repealed.

Section X - Severability. If any section, provision, or part of this ordinance shall be adjudged to be unconstitutional or otherwise invalid, such adjudication shall not effect the validity of the ordinance as a whole or any section thereof.

ROAD ACCESS APPLICATION
CERRO GORDO COUNTY, IOWA

Application is hereby made for the following: (Check all that apply.)

1. New access into: A. ___ Building Site or B. ___ Field
Specify Width (___ft)
2. Moving an existing access to a different location ___
3. Widening an access to 24' top ___
4. Widening access to over 24' top ___ (Specify width ___ft.)

APPLICANT NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

PHONE: _____

Is applicant the owner: ___ Yes ___ No

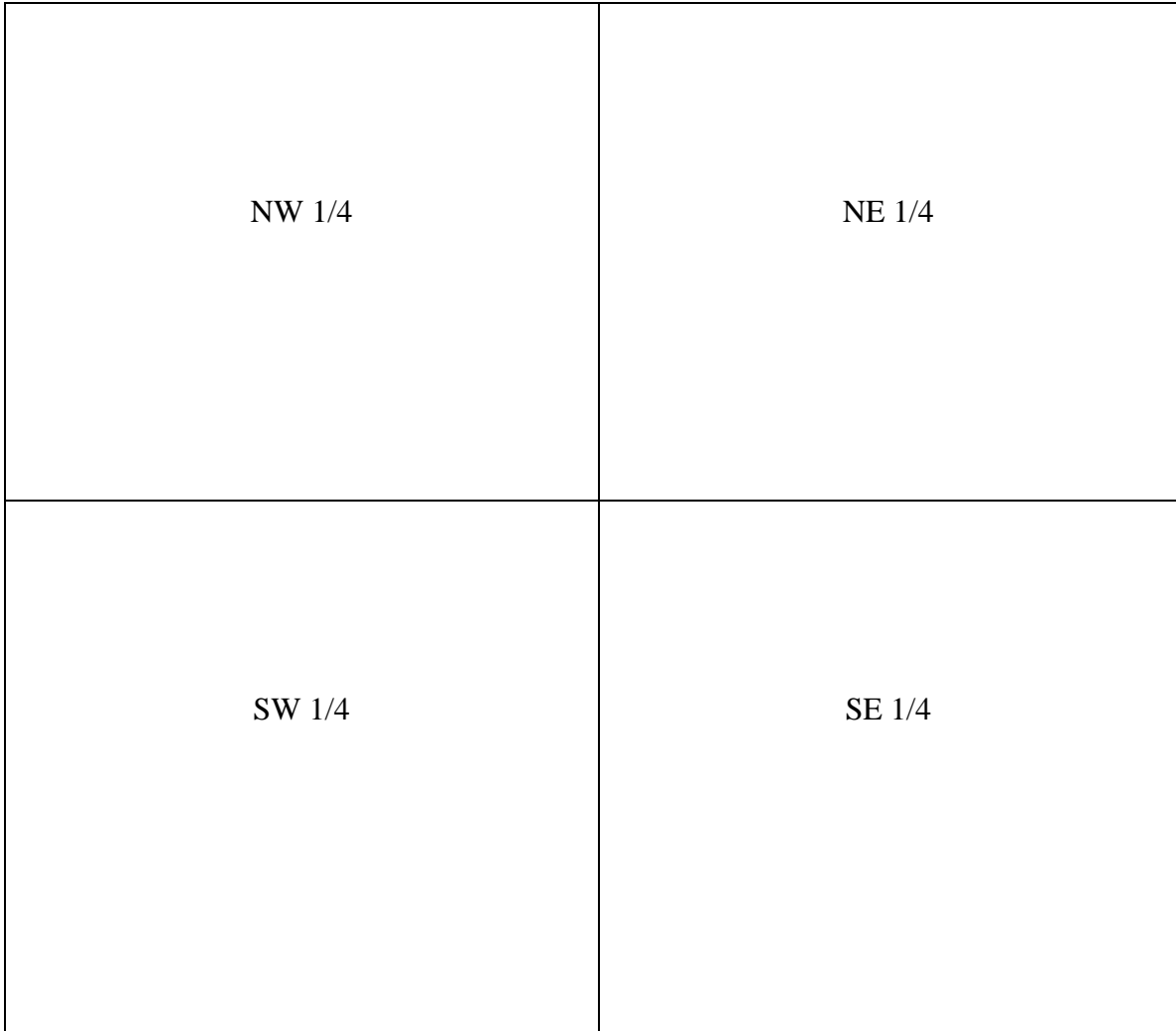
If no, provide owner's name: _____

On the back of this page is a sketch of a section. Show the location of the access on the sketch. Include any local landmarks that would aide in finding the location. **The location must be marked by the applicant with a flag.** (Flags are available from the office of the County Engineer.)

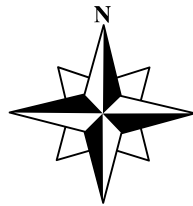
I have read the Cerro Gordo County Access Policy and I hereby agree to all its terms and conditions.

Date: _____ Signature: _____

(Street Name)



(Street Name)



Section: _____

Township: _____

Quarter: _____