

PROCEEDINGS OF THE BOARD OF SUPERVISORS
October 10, 2022

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Chairman Chris Watts, Vice Chairman Tim Latham, Supervisor Casey Callanan, and various members of the public.

Chairman Watts convened the meeting at 10:00 a.m.

Latham moved with Callanan seconding, to approve today's agenda and minutes for October 4, 2022 regular session. Motion passed unanimously.

Public comment session was held.

Callanan moved with Latham seconding, to approve claims. Motion passed unanimously.

Callanan moved with Latham seconding, to approve the following payroll changes:

| Department | Name |
|-------------------|-----------------------|
| <u>Pay Change</u> | <u>Effective Date</u> |
| County Attorney | Robert Dearden |
| \$75,000/year | 10/10/2022 |
| County Attorney | Courtney Prescott |
| \$22.00/hourly | 10/10/2022 |

Motion passed unanimously.

Latham moved with Callanan seconding, to adopt Resolution 2022-90, WHEREAS, the following payroll change requests were submitted to the Board of Supervisors for review; and, WHEREAS, the Board of Supervisors of Cerro Gordo County, has reviewed and considered the change requests as follows:

| Department | Name |
|-------------------|-----------------------|
| <u>Pay Change</u> | <u>Effective Date</u> |
| County Attorney | Connor Delaney |
| \$74,000/year | 10/10/2022 |
| Sheriff | Rian Dillavou |
| \$21.50/hourly | 10/19/2022 |
| Sheriff | Rachel Dreeszen |
| \$21.50/hourly | 10/24/2022 |

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Cerro Gordo County does hereby approve the requests as shown above the directs the Auditor to make the necessary adjustments to the payroll. Motion passed unanimously.

Latham moved with Callanan seconding, to authorize Rodney McKinney to conduct field review on the following drainage district:

| Drainage District | Reported By | Problem |
|---|----------------|----------|
| DD 31 Sections 32 Grimes Township | Vernon Smalley | Sinkhole |

Motion passed unanimously.

Callanan moved with Latham seconding, to authorize the Chair to sign Change Order 1 and the Contractor's Application for Payment #2 for Reutzel Excavating for Drainage District 120. Motion passed unanimously.

Callanan moved with Latham seconding, to approve the Clerk's Monthly Report of Fees, the Sheriff's Monthly Report of Fees, and the Recorder's Quarterly Report of Fees. Motion passed unanimously.

Callanan moved with Latham seconding, to adopt Resolution 2022-91, WHEREAS, it is desired to transfer monies from the Rural Services Fund to the Secondary Roads Fund; and, WHEREAS, it is desired to transfer monies from the General Basic Fund to the Public Health Fund; and, WHEREAS, it is desired to transfer monies from the County TIF Fund to the Debt Services Fund; and WHEREAS, it is desired to transfer monies from the General Basic Fund to the Mental Health Services Fund; and, WHEREAS, said operating transfers are in accordance with Section 331.432, Code of Iowa; and, NOW THEREFORE, BE IT RESOLVED by the Board of Supervisors of Cerro Gordo County, Iowa, as follows: The sum of One million three hundred eighty thousand and 00/100 (\$1,380,000.00) dollars is ordered to be transferred from the Rural Services Fund to the Secondary Roads Fund, effective October 10, 2022. (Transfer #1421)

The sum of One million three hundred thirty-two thousand two hundred fifteen and 00/100 (\$1,332,215.00) dollars is ordered to be transferred from

the General Basic Fund to the Public Health Fund, effective October 10, 2022. (Transfer #1422)

The sum of Ten thousand and 00/100 (\$39.35) dollars is ordered to be transferred from the County TIF Fund to the Debt Services Fund, effective October 10, 2022. (Transfer #1423)

The sum of Ten thousand and 00/100 (\$10,000.00) dollars is ordered to be transferred from the General Basic Fund to the Mental Health Services Fund, effective October 10, 2022. (Transfer #1424)

The Auditor is directed to correct his books accordingly and to notify the Treasurer of this operating transfer. Motion passed unanimously.

Latham moved with Callanan seconding, to schedule the first consideration of proposed Ordinance 21G- An Ordinance Establishing a Local Option Sales & Service Tax for October 25, 2022 at 10:05 a.m. Motion passed unanimously.

Latham moved with Callanan seconding, to adopt Resolution 2022-92, RESOLUTION SETTING DATES FOR PUBLIC HEARING AND BID LETTING

To provide for a notice of hearing and letting on proposed plans, specifications, form of contract, and estimate of cost for the Cerro Gordo County Secondary Roads Mason City Building Project and taking of bids therefor.

WHEREAS, Cerro Gordo, Iowa, has heretofore established a Cerro Gordo County Secondary Roads Mason City Building Project, and it is necessary and desirable that said Cerro Gordo County Secondary Roads Mason City Building Project be constructed and such improvements are in the best interests of the County and may be hereafter referred to as the "Cerro Gordo County Secondary Roads Mason City Building Project" (and sometimes hereinafter referred to as the "Project"), the Project to be as described in and to be contracted for and completed in accordance with the proposed plans and specifications and form of contract prepared by SA Architects, the Project Architect for the Project, such proposed plans, specifications, form of contract, and estimate of cost being on file with the County Auditor; and WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the Project Architects for the Project and have been examined by this Board; WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, and form of contract and estimate of cost for the Project and to advertise for sealed bids for the Project. NOW, THEREFORE, Be it Resolved by the Board of Supervisors, Cerro Gordo County, Iowa, as follows:

Section 1. The detailed plans and specifications, notice of hearing and notice to bidders, form of contract, and estimate of cost referred to in the preamble hereof are subject to the hearing.

Section 2. The Project is necessary and desirable for the County, and it is in the best interests of the County to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 5%.

Section 4. The Board hereby delegates to the Auditor the duty of receiving, opening, and announcing the results of all bids for the construction of the Project, on the 3rd day of November 2022, at 3:00 p.m., at the Auditors Office, Cerro Gordo County Court House, Mason City, Iowa. The 8th day of November 2022, at a meeting starting at 10:00 a.m., at the Board Chambers, Cerro Gordo County Court House, Mason City, Iowa, is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract, and estimate of cost for the Project and also as the time and place the Board will consider bids received.

Section 5. The Engineer is hereby authorized and directed to post Notice to Bidders at least once in a relevant contractor plan room service with statewide circulation, and in a relevant construction lead generating service with statewide circulation, and on an internet site, sponsored by either the County or statewide association that represents the County. Posting shall not be less than thirteen clear days nor more than forty-five days prior to November 3, 2022, which is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 10:00 a.m. on said date; and,

Section 6. The Auditor is hereby directed to publish Notice of Hearing once in the Globe Gazette, a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in this County. Publication shall not be less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing

on the final plans, specifications, form of contract and estimate of cost for said project, said hearing to be at the Board Meeting starting at 10:00 a.m. on November 8, 2022. Motion passed unanimously.

Callanan moved with Latham seconding, to authorize the Chair to sign Encroachment Agreement with Oakwood Park Water Association. Motion passed unanimously.

Latham moved with Callanan seconding, to adjourn at 10:23 a.m. Motion passed unanimously.

Various tabulations, reports, correspondence and other documents that were presented at today's meeting are placed on file with the supplemental minutes.

Chairman Chris Watts
Board of Supervisors

ATTEST:

Adam V. Wedmore, Auditor
Cerro Gordo County