

PROCEEDINGS OF THE BOARD OF SUPERVISORS  
March 1, 2022

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Chairman Chris Watts, Vice Chairman Tim Latham, Supervisor Casey Callanan and various members of the public.

Chairman Watts convened the meeting at 10:00 a.m.

Latham moved with Callanan seconding, to approve today's agenda and the minutes for the February 22, 2022 regular session. Motion passed unanimously.

Public comment session was held.

Callanan moved with Latham seconding, to approve claims. Motion passed unanimously.

Latham moved with Callanan seconding, to approve the following payroll change:

| Department        | Name                  |
|-------------------|-----------------------|
| <u>Pay Change</u> | <u>Effective Date</u> |
| Engineer          | Kevin Willemsen       |
| \$28.93/hourly    | 03/07/2022            |

Motion passed unanimously.

Callanan moved with Latham seconding, to adopt Resolution 2022-25, WHEREAS, the following payroll change requests were submitted to the Board of Supervisors for review; and, WHEREAS, the Board of Supervisors of Cerro Gordo County, has reviewed and considered the change requests as follows:

| Department        | Name                   |
|-------------------|------------------------|
| <u>Pay Change</u> | <u>Effective Date</u>  |
| County Sheriff    | Michael K. Tyler       |
| \$20.42/hourly    | 03/07/2022             |
| County Sheriff    | Joshua T. Trulson      |
| \$20.42/hourly    | 03/07/2022             |
| County Sheriff    | Sydney R. Kingery      |
| \$20.42/hourly    | 03/07/2022             |
| County Sheriff    | Sydney L. Michael      |
| \$20.42/hourly    | 03/07/2022             |
| County Sheriff    | Madelynn J. Krutsinger |
| \$20.42/hourly    | 03/08/2022             |

THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Cerro Gordo County does hereby approve the requests as shown above and directs the Auditor to make the necessary adjustments to the payroll. Motion passed unanimously.

Latham moved with Callanan seconding, to approve the Class C six-month Liquor License for PM Park and Tiki Bar. Motion passed unanimously.

Latham moved with Callanan seconding, to adopt Resolution 2022-26, WHEREAS, the County Treasurer recommends abatement of the attached list of parcels in Drainage Ditch DR123A and DR31B, certified February 20, 2022 against the United States Fish & Wildlife and United States of America WHEREAS, the County Treasurer recommends abatement due to the fact that federal land is exempt from taxation; and NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Cerro Gordo County hereby abate drainage assessments on the attached parcels as recommended by the County Treasurer.

| Drainage Ditch  | Amount    | Name  |
|---|-----------|---|
| DR123A  | \$5.00    | US Fish & Wildlife                              |
| DR31B   | \$1911.00 | United States of America/<br>US Fish & Wildlife |
| Full list of individual parcels available in the Auditor's office |           |   |

Motion passed unanimously.

The County Treasurer presented the semi-annual report to the Board of Supervisors.

Latham moved with Callanan seconding, to schedule the First Consideration of Proposed Ordinance 20A-Contractors License for March 15, 2022 at 10:05 a.m. Motion passed unanimously.

Latham moved with Callanan seconding to authorize the Chair to sign Agreement with Barkema Land Company. Motion passed unanimously.

Callanan moved with Latham seconding, to accept bids and authorize the Chair to sign contracts with Heartland Asphalt, Inc for project FM-CO17(114)—55-17 and project LFM-115—7X-17. Motion passed unanimously.

Callanan moved with Latham seconding, to adopt Resolution 2022-27, WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the FM-CO17(114)—55-17, hereafter referred to as "the project" is in the best interest of Cerro Gordo County, Iowa, and the residents thereof. The project is defined as HMA resurfacing, and WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Cerro Gordo County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and IT IS THEREFORE RESOLVED by Board to accept the bid from Heartland Asphalt, INC. the amount of \$1,154,671.49 and awards the associated contract(s) to the same; BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and BE IT FURTHER RESOLVED by the Board of Supervisors of Cerro Gordo County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Brandon Billings, the County Engineer for Cerro Gordo County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county. Motion passed unanimously.

Latham moved with Callanan seconding, to adopt Resolution 2022-28, WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the LFM-115—7X-17, hereafter referred to as "the project" is in the best interest of Cerro Gordo County, Iowa, and the residents thereof. The project is defined as HMA resurfacing; and WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and WHEREAS, The Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Cerro Gordo County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and IT IS THEREFORE RESOLVED by Board to accept the bid from Heartland Asphalt, INC. the amount of \$1,095,264.44 and awards the associated contract(s) to the same; BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and BE IT FURTHER RESOLVED by the Board of Supervisors of Cerro Gordo County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Brandon Billings, the County Engineer for Cerro Gordo County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county. Motion passed unanimously.

Latham moved with Callanan seconding, to adopt 2022-29, RESOLUTION SETTING DATES FOR PUBLIC HEARING AND BID LETTING To provide for a notice of hearing and letting on proposed plans, specifications, form of contract, and estimate of cost for the North Illinois Secondary Roads Maintenance Facility – Soils Correction Project and taking of bids therefor. WHEREAS, Cerro Gordo County, Iowa, has heretofore established a North Illinois Secondary Roads

Maintenance Facility – Soils Correction Project, and it is necessary and desirable that said North Illinois Secondary Roads Maintenance Facility – Soils Correction Project be constructed and such improvements are in the best interests of the County and may be hereafter referred to as the "North Illinois Secondary Roads Maintenance Facility – Soils Correction Project" (and sometimes hereinafter referred to as the "Project"), the Project to be as described in and to be contracted for and completed in accordance with the proposed plans and specifications and form of contract prepared by Veenstra & Kimm, Inc., the Project Engineers for the Project, such proposed plans, specifications, form of contract, and estimate of cost being on file with the County Auditor; and WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the Project Engineers for the Project and have been examined by this Board; WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, and form of contract and estimate of cost for the Project and to advertise for sealed bids for the Project. NOW, THEREFORE, Be it Resolved by the Board of Supervisors, Cerro Gordo County, Iowa as follows: Section 1. The detailed plans and specifications, notice of hearing and notice to bidders, form of contract, and estimate of cost referred to in the preamble hereof are subject to the hearing. Section 2. The Project is necessary and desirable for the County, and it is in the best interests of the County to proceed toward the construction of the Project. Section 3. The amount of the bid security to accompany each bid is hereby fixed at 5%. Section 4. The Board hereby delegates to the Auditor the duty of receiving, opening, and announcing the results of all bids for the construction of the Project, on the 15<sup>th</sup> day of March 2022, at 10:10 a.m., in the Boardroom, Cerro Gordo County Court House, Mason City, Iowa. On the 22<sup>nd</sup> day of March 2022, starting at 10:15 a.m., in the Boardroom, Cerro Gordo Court House, Mason City, Iowa, is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract and estimate of cost for the Project and also as the time and place the Board will consider bids received. Section 5. The Auditor is hereby authorized and directed to post Notice to Bidders at least once in a relevant contractor plan room service with statewide circulation, and on an internet site sponsored by either the County or statewide association that represents the County. Posting shall not be less than thirteen clear days nor more than forty-five days prior to March 15, 2022, which is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 10:00 a.m. on said date; and, Section 6. The Auditor is hereby directed to publish Notice of Hearing once in the Globe Gazette, a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this county. Publication shall not be less than four clear days nor more than twenty days prior to the date hereafter fixed as the date for a public hearing on the final plans, specifications, form of contract and estimate of cost for said project, said hearing to be in the Boardroom starting at 10:15 a.m. on March 22, 2022. Motion passed unanimously.

Latham moved with Callanan seconding, to set the bid letting date for the North Illinois Secondary Roads Maintenance Facility – Soils Correction Project for March 15, 2022 at 10:10 a.m. Motion passed unanimously.

Callanan moved with Latham seconding, to approve reports from the Planning & Zoning Administrator and Environmental Health Service Manager concerning Manure Management Plan Updates for Christiansen Family Farms Site F-42 (site #59542), Yale, Sow/Liter (site #63425), Tom Weaver Farms (site #59511), Capstone Finisher #3 (site #62046), and B&S Farm Corp, Site 2 (site #63597) and forward to the DNR. Motion passed unanimously.

Latham made a motion, with Callanan seconding, to adjourn at 10:17 a.m. Motion passed unanimously.

Various tabulations, reports, correspondence and other documents that were presented at today's meeting are placed on file with the supplemental minutes.

---

Chairman Chris Watts  
Board of Supervisors

ATTEST:

---

Adam V. Wedmore, Auditor  
Cerro Gordo County