

PROCEEDINGS OF THE BOARD OF SUPERVISORS
September 26, 2017

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Chairman Casey Callanan. Supervisor Chris Watts, Supervisor Tim Latham and various members of the public.

Chairman Callanan convened the meeting at 10:00 a.m. Latham moved with Watts seconding, to **approve the minutes from the September 21 and September 25 special sessions, September 19, 2017 regular session and today's agenda.** Motion passed unanimously.

Watts moved with Latham seconding, to **approve claims.** Motion passed unanimously.

Watts moved with Latham seconding, to **approve the payroll warrant register for the week ending September 16, 2017.** Motion passed unanimously.

Callanan moved with Watts seconding, to **approve the County Assessor's Recommendations for Homestead Credits and Military Exemptions and City Assessor's Recommendations for Homestead Credits and Military Exemptions.** Motion passed. Latham abstained.

Latham moved with Watts seconding, to **approve a Class C Liquor License for PM Park.** Motion passed unanimously.

Latham moved with Watts seconding, to **change the Tuesday, October 10, 2017 Board Meeting to Monday, October 9, 2017.** Motion passed unanimously.

Watts moved with Latham seconding, to **adopt Resolution 2017-94, A RESOLUTION ADOPTING THE CERRO GORDO COUNTY EMPLOYEE HANDBOOK.** WHEREAS, Cerro Gordo County has an "Employee Handbook," effective June 7, 2016, setting forth uniform employment policies throughout all county departments; and, WHEREAS, the "Employee Handbook" contains policies and procedures to be followed by all employees, and is used as a working guide in the daily administration of the County's employment practices; and, WHEREAS, the provisions of the "Employee Handbook" are subject to change from time to time because of changes in the law governing workplace administration; and, WHEREAS, revisions to the existing "Employee Handbook" have been deemed necessary, revisions have been prepared, and said revisions reviewed by elected officials and department heads. NOW, THEREFORE, BE IT RESOLVED that the "Cerro Gordo County, Iowa, Employee Handbook," effective June 7, 2016, be revoked, repealed, and replaced by a revised "Cerro Gordo County, Iowa, Employee Handbook," to be considered effective September 26, 2017. BE IT FURTHER RESOLVED that the revised "Employee Handbook" shall be submitted to all elected officials of Cerro Gordo County as well as other independent boards that follow the policies of the Employee Handbook in order that they may indicate their continuing intent to bring their offices and agencies under the scope of said "Employee Handbook." PASSED AND APPROVED THIS 26TH DAY OF SEPTEMBER, 2017. Motion passed unanimously.

Latham moved with Watts seconding, to **approve the Human Resources Director Job description.** Motion passed unanimously.

Latham moved with Watts seconding, to **adopt Resolution 2017-95,** Whereas the 2017 Regular School Election was held on Tuesday, September 12, 2017; and, Whereas the official canvass of the results of the North Iowa Area Community College by the Cerro Gordo County Board of Supervisors was scheduled for 10:15 a.m. on September 26, 2017; and, Whereas the Board has publicly and duly met and opened and canvassed the election abstracts of the various counties in the NIACC area. Now, therefore, the Board of Supervisors hereby certifies and declares the final results of the election in the official abstract of this canvas, including those persons elected to the various positions on the ballot, and the passage or failure of the various public measures on the ballot. Resolution adopted this 26th day of September, 2017. Motion passed unanimously.

Latham moved with Watts seconding, to **approve reports from the Zoning Director and Environmental Health Service Manager concerning the Manure Management Plan filed by Waltzing Family Enterprises #63777, and Craig Benjegerdes #60189 and forward them to the DNR.** Motion passed unanimously.

Latham moved with Watts seconding, to **authorize the Chair to sign Cisco Apex License with IP Pathways.** Motion passed unanimously.

Latham moved with Watts seconding, to **authorize Chair to sign Master Service Agreement with Carrier Access Inc., Master Service Agreement Amendment #1 with Carrier Access Inc., and Proposal with Carrier Access Inc.** Motion passed unanimously.

Latham moved with Watts seconding, to **acknowledge filing of Title VI Annual Report with IDOT Office of Civil Rights.** Motion passed unanimously.

Latham moved with Watts seconding, to adjourn at 10:35 a.m.

Various tabulations, reports, correspondence and other documents that were presented at today's meeting are placed on file with the supplemental minutes.

Chairman Casey Callanan
Board of Supervisors

Kenneth W. Kline, County Auditor
Cerro Gordo County