

PROCEEDINGS OF THE BOARD OF SUPERVISORS
March 24, 2015

The Board of Supervisors of Cerro Gordo County, Iowa, met in regular session pursuant to adjournment. Present: Chairman Phil Dougherty, Supervisor Casey Callanan, Supervisor Jay Urdahl and various members of the public.

Dougherty convened the meeting at 10:00 a.m. Callanan made a motion, with Urdahl seconding, to **approve the March 17, 2015 regular and special session minutes and today's agenda.** Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **approve 5 Year Construction Program and Budget for DOT submittal.** Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to **approve the claims.** Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **adopt Resolution 2015-30, A Resolution Adopting The Cerro Gordo County Employee Handbook.** Whereas, Cerro Gordo County has an "Employee Handbook," effective December 16, 2013, setting forth uniform employment policies throughout all county departments; and, Whereas, the "Employee Handbook" contains policies and procedures to be followed by all employees, and is used as a working guide in the daily administration of the County's employment practices; and, Whereas, the provisions of the "Employee Handbook" are subject to change from time to time because of changes in the law governing workplace administration; and, Whereas, revisions to the existing "Employee Handbook" have been deemed necessary, revisions have been prepared, and said revisions reviewed by elected officials and department heads. Now, Therefore, Be It Resolved that the "Cerro Gordo County, Iowa, Employee Handbook," effective December 16, 2013, be revoked, repealed, and replaced by a revised "Cerro Gordo County, Iowa, Employee Handbook," to be considered effective March 24, 2015. Be It Further Resolved that the revised "Employee Handbook" shall be submitted to all elected officials of Cerro Gordo County as well as the Board of Health and Conservation Board in order that they may indicate their continuing intent to bring their offices and agencies under the scope of said "Employee Handbook." Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to **adopt Resolution 2015-31, A Resolution Establishing An Individualized Wellness Incentive Program For Employees,** Whereas, Cerro Gordo County has an established STRIDE Wellness Program and Health Promotion initiative already in place administered by its Department of Public Health; and, Whereas, Cerro Gordo County desires to improve the health risk status of its employees through a comprehensive, self-directed program addressing individual health needs; and, Whereas, the Cerro Gordo County Board of Supervisors adopted an incentive program to promote wellness and the use of the wellness program in its non-bargaining workforce in 2013; and, Whereas, the STRIDE Wellness Committee has recommended changes to and approval of the Individualized Wellness Incentive Program; and, Whereas, the adopted Fiscal Year 2015-2016 Budget included funds for this incentive. Now, Therefore, Be It Resolved, that the Cerro Gordo County Board of Supervisors hereby adopts the revised Individualized Wellness Incentive Program recommended by the STRIDE Wellness Program as attached to this resolution including the eligibility requirements, benefits, enrollment process, and other conditions and stipulations therein. Be It Further Resolved that this resolution supersedes and replaces Resolution No. 2014-041 adopted by the Board of Supervisors on May 5, 2014. Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **adopt Resolution 2015-32, A Resolution Adopting The 2015 Cerro Gordo County Dock Assignment Policy.** Whereas, Cerro Gordo County manages docks that extend from shoreline property owned by the County; and, Whereas, the Iowa Department of Natural Resources authorizes the County to manage such docks pursuant to a Class II permit; and, Whereas, the Natural Resource Commission has adopted administrative rules for the management of public docks under Chapter 571—16, Iowa Administrative Code; and, Whereas, a Dock Assignment Policy is necessary for the purpose of

effectively and efficiently managing public docks accessed from right-of-way belonging to the County; and, Whereas, the Board of Supervisors recognizes Clear Lake as a valuable recreational resource for which public access should be assured. Now, Therefore, Be It Resolved by the Cerro Gordo County Board of Supervisors to adopt the attached Cerro Gordo County, Iowa, 2015 Dock Assignment Policy. Be It Further Resolved that the Board of Supervisors authorizes its Planning and Zoning Department to administer the provisions of the 2015 Dock Assignment Policy in conjunction with and subject to the rules of the Iowa Department of Natural Resources and hire contractors to administer all or parts of said policy. Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **authorize the chairman to sign Amendment 14 to Contract 08-DRH-202.** Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **approve the first consideration and vote of Proposed Ordinance 28B- Non-Public Water Supply Wells and waive the second and third consideration.** Roll call vote as follows: Dougherty, Urdahl, and Callanan.

Callanan made a motion, with Urdahl seconding, to **authorize the chairman to sign Assurances-Non-Construction Programs Form and Equal Opportunity Agreement between Cerro Gordo County and United States Department of Agriculture (USDA).** Urdahl made a motion, with Callanan seconding, to **authorize the chairman to sign USDA Assurance Agreement and USDA Certification regarding debarment, suspension and other responsibility matters-primary covered transactions.** Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to **authorize the chairman to sign the following:**
Meservey Wastewater Facility Project
1. **Authorize Chair to Sign Assurances – Non-Construction Programs Form.**
2. **Authorize Chair to Sign Equal Opportunity Agreement between Cerro Gordo County and United States Department of Agriculture (USDA).**
3. **Authorize Chair to Sign USDA Assurance Agreement**
4. **Authorize Chair to Sign USDA Certification Regarding Debarment, Suspension, and Other Responsibility Matters – Primary Covered Transactions.**
5. **Authorize Chair to Sign USDA Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions.**
6. **Authorize Chair to Sign USDA Certification Regarding Drug-free Workplace Requirements (Grants) Alternative 1 – for Grantees Other than Individuals.**
7. **Authorize Chair to Sign Certification for Contracts, Grants and Loans.**
8. **Authorize Chair to Sign USDA Rural Development Applicant Certification Federal Collection Policies for Consumer or Commercial Debts.**
9. **Authorize Chair to Sign letter to USDA Rural Development Requesting financial assistance from the SEARCH Grant.** Motion passed unanimously.

Urdahl made a motion, with Callanan seconding, to **approve reports from the Zoning Director and the Environmental Health Service Manager concerning Manure Management Plans filed by Christiansen Family Farms Midwest, LLC (Site 117).** Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to **authorize the chairman to sign agreement between Pictometry International Corp and Cerro Gordo County.** Motion passed unanimously.

Callanan made a motion, with Urdahl seconding, to **authorize the chairman to sign Product, Service, Support and Managed Services Schedule with Voice & Data Networks for Mutare Support.** Motion passed unanimously.

Callanan made a motion, with Dougherty seconding, to adjourn at 10:33 a.m.

The audio tape of the meeting and various tabulations, reports, correspondence, and other documents that were presented are placed on file with the County Auditor's office.

Chairman Phillip Dougherty
Board of Supervisors

ATTEST:

Kenneth W. Kline
County Auditor